



NORTHERN PROVINCE  
RULINDO DISTRICT



BUYOGA TSS  
P.O.BOX:27 BYUMBA  
E-MAIL:buyogatvetschool@gmail.com  
Tel:+250788357209



...../...../.....  
**To:**  
**The Managing Director**

.....  
**Dear Sir/Madam,**

**Re: Request for Industrial Attachment**

I am pleased to submit this request for industrial attachment for ....., who is a trainee in the **Sector of Hospitality and Tourism, Level 5, Trade: Food and Beverage Operations at BUYOGA TSS.**

Industrial attachment is an essential component of the **RTB training program**, designed to help trainees practically apply the competencies acquired at school. The attachment period is scheduled from **23 March 2026 to 13 April 2026**.

During this period, the trainee will apply the competencies gained across Levels 3, 4, and 5, with priority given to the Level 5 key practical competencies listed below:

1. Perform advanced restaurant buffet setup
2. Perform food and beverage quality control
3. Prepare specialty coffee and cocktails
4. Create new dishes
5. Prepare advanced bakery and pastry products
6. Produce Chinese hot dishes
7. Produce Italian hot dishes

In light of the above, we kindly request your esteemed institution/company to grant this trainee the opportunity to undertake the industrial attachment under your supervision.

Should you require further information, please contact the **Deputy Headteacher in charge of Studies at 0785979274**.

We look forward to your positive response.

Yours faithfully,

  
**UWINEZA Richard**  
Headteacher, BUYOGA TSS

